

EGRET'S WALK ABSENCE GUIDELINES

Listed below are guidelines for Owners, Tenants and Guests to be completed when leaving the unit for the season or for extended periods of more than 2 weeks. Upon vacating the unit, the following should be completed:

1. Turn off Main water valve located in water heater / A/C closet. After turning off main valve, check to see if your water is off by turning a faucet on for a minute or two. If water is still flowing, you may need your water main valve replaced.
2. Turn off washing valves located behind washing machine
3. Turn off circuit breaker for hot water heater
4. Set Air Conditioner to proper setting - 78 degrees is suggested
5. All furniture, plants and decorations removed from Lanai and front entrance areas. (Except units with an enclosed Lanai.)
6. All windows and doors closed and locked. Curtains and blinds closed
7. Garage door closed 8. All ceiling fans and lights turned off
9. Garbage/ Recycle bins stored in garage
10. Provide the name and contact information for the person with key to your unit and provide Newell Property Management with a key. In case of emergency, Newell must have access to your unit.